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# Commercial Pilot Single Engine Land Pre- Test Checklist

Audience: All Flight Instructors and Applicants Applying for a Practical Test

<u>Applicant Information</u>
Name: _____
Phone: _____
Email: _____
CERTIFICATE #: _____

<u>CFI Information</u>
Name: _____
Phone: _____
Email: _____
CFI #: _____ EXP: _____

Initial Commercial Rating

Retest

Add-on Single Engine Commercial Rating

Applicant holds and Instrument rating?

Yes

NO

**Examination Fee \$800 Cash / Retest \$400 Cash**

Revision Date: December 2019

## Getting Started

This guide has been developed to ensure that the applicant meets all FAA requirements for the rating sought. Please print and read this document in its entirety to ensure your student is fully prepared prior to making application or presenting oneself for the practical test. As you read this guide, please note that accuracy is critical. Take your time and complete all of the required information while utilizing all necessary guidance (FAR/AIM, ACS, etc.) to ensure compliance with all regulations. Doing so will be very helpful and will ensure better results and performance. Flight Instructors must use care while recommending the applicant for ratings, ensuring they meet all requirements.

### COMPLETION OF THIS DOCUMENT IS MANDATORY

**TASK:** You must complete all applicable sections of this document prior to arriving for your practical test - No test shall be conducted without a complete and accurate document.

#### 1) Integrated Airmen Certification and Rating Application - IACRA

**TASK:** Complete an IACRA application prior to arriving to the practical test.

**TASK:** Write down the IACRA assigned FTN number and username in the space provided.

**TASK:** Save the IACRA password in a safe and secure place

<b>IACRA</b>	
<b>Username:</b>	_____
<b>FTN #:</b>	_____
<b>APPLICATION ID #:</b>	_____

This information is important and necessary. The examiner is required to input the information in order access the IACRA system. Ensure all personal information is correct, including the existing pilot certificate information, medical certificate, and flight times. Print the 8710 form and carefully review it.

**Note:** the medical examiner’s name must be exactly as it appears on the certificate, including punctuation. The class is as stated at the top of the document.

#### 2) Knowledge Test Codes

Knowledge Test Expiration Date: \_\_\_\_\_

Federal Aviation Regulations require that flight instructors review all subject areas associated with incorrect answers. Therefore, the Flight Instructor must provide additional instruction on the areas where the applicant was found deficient.

**TASK:** List and define all deficient subject codes in the spaces provided below. If more spaces are required, use the back of this page. Be prepared for the examiner to test the applicant on the specific deficient subject codes. Test codes may be downloaded from the FAA’s website by visiting the following link:

[http://www.faa.gov/training\\_testing/testing/media/LearningStatementReferenceGuide.pdf](http://www.faa.gov/training_testing/testing/media/LearningStatementReferenceGuide.pdf)

Subject Code	Definition	Subject Code	Definition


**3) Airmen Certification Standards**

The Airmen Certification Standards (ACS) has been published by the Federal Aviation Administration (FAA) to establish the standards for pilot certification practical tests. If you do not have knowledge and understanding of the information in the ACS you will not be prepared for the practical test. FAA inspectors and designated pilot examiners shall conduct practical tests in compliance with these standards. Flight Instructors and applicants shall read and become familiar with this document before presenting the applicant for a practical test. Becoming familiar with this document will increase the applicant’s chances of receiving a temporary airman certificate. Failure to become familiar with this document will greatly increase the applicant’s chances of receiving a notice of disapproval. **Thoroughly know the ACS.**

**4) Applicant Documents**

**TASK:** Present the originals, as well as color copies of the following:

- FAA 8710-1 form OR IACRA Copy
- Government-Issued Photo Identification
- Pilot Certificate
- Medical Certificate
- Knowledge Test Results - Original w/ raised seal (if applicable)

**5) Aircraft Documents**

**TASK:** Locate and explain to the examiner the following:

***You must bring the records that demonstrate airworthiness to the practical test***

- Aircraft Logbook(s)

Inspection Type	Airframe Date / Hours	Engine Date / Hours	Propeller Date / Hours	Page #
Annual				
100-Hour				
Pitot-Static				
Transponder				
ELT				
AD Compliance				

**NOTE:** Not all aircraft inspections are required for certain practical tests

- AROW Documents
  - Airworthiness Certificate
  - Aircraft Registration - Check Expiration: Date: \_\_\_\_\_
  - Operating Handbook
  - Weight and Balance Information

## 6) Personal Equipment

**TASK:** Arrive to the practical test with the following personal equipment:

- View-Limiting Device
- Flight Computer and Plotter
- Flight Plan Forms
- Enroute Flight Logs
- Current resources, including, but not limited to:
  - FAR/AIM
  - AFD
  - Appropriate Charts and Publications
  - iPad w/ Foreflight or similar

## 7) Flight Plan

**TASK:** The examiner will assign a cross-country flight to the applicant on the day of or evening before the practical test. The applicant shall use the weather at the time the flight plan is created and shall determine all elements of flight planning, including all items listed under 14 CFR 91.103. The flight plan must be fully developed, meaning all elements that go into the creation of a flight plan. Additionally, a weight and balance and all performance calculations must be determined for the conditions the aircraft for the day of your practical test (i.e. fuel to be onboard, etc.). Please use 180 lbs. for the examiner. The flight must be legal and the aircraft must be clean and free of all mechanical problems. **The applicant is solely responsible to create the flight plan without instruction.** Contact examiner within 24 hours of the practical test for further details.

## 8) Aeronautical Experience & Logbook Verification- Commercial Pilot

**TASK:** Read and become familiar with 14 CFR Part 61, Subpart F - specifically 61.121, .123, .125, .127, .129, 131, and .133.

**TASK:** Complete the following checklist to verify that ALL aeronautical experience requirements have been met per 14 CFR 61.123, .125 and 61.129. Then, *in addition to bookmarking the experience in the applicant's actual logbook*, fill in the appropriate experience table.

### ELIGIBILITY REQUIREMENTS - 14 CFR 61.123:

- Be at least 18 years of age
- Be able to read, speak, write, and understand the English language
- Holds at least a private pilot certificate issued under part or meets requirements of 61.73
- Pass the required knowledge test on the aeronautical knowledge areas listed in 61.125

**AERONAUTICAL KNOWLEDGE - 14 CFR 61.125 \*Must Log Ground Instruction\***

**TASK:** Ensure the requirements for 61.125(a)(b) 1 -16 are all specifically annotated in the applicant’s logbook.

Example: “61.125(b)(2) - Mr. G has received 2 hours of ground training on the following: accident reporting requirements of the National Transportation Safety Board.” \_\_\_\_\_ FAR \_\_\_\_\_ Date \_\_\_\_\_ Flight Instructor

**NOTE:** Logbook entries must include date, total flight time, departure and arrival locations, total flight time or lesson time or location of simulator or FTD, type and identification (registration number), aircraft, simulator, FTD, or ATD, and name of the safety pilot, if applicable. All requirements for an add-on rating only are marked with the © symbol.

**FLIGHT EXPERIENCE REQUIRED**

- 250 Hours Total - §61.129(a)(1) TOTAL TIME: \_\_\_\_\_
- 100 Hours Total PIC in powered aircraft PIC TIME: \_\_\_\_\_
- 50 Hours in airplanes In Airplanes: \_\_\_\_\_
- 50 Hours in Cross Country Flight, of which 10hrs in airplanes X-Country: \_\_\_\_\_

**FLIGHT TRAINING**

- 20 Hours Dual Flight Training - §61.127(b)(1) TOTAL INSTRUCTION: \_\_\_\_\_
- 10 Hours Instrument training using view-limiting device (5 Hours have to be in Single Engine airplane) §61.129(a)(3)(i)

Page #	Date	From	To	Simulated or Actual	Dual	Total Flight

10 Hours training in Complex Airplane or TAA airplane can be a combination §61.129(a)(3)(ii)

Page #	Date	Type Airplane	To/ From	Complex or TAA	Dual	Total Flight


One 2-hour Cross-Country in a Single Engine plane (**Day**) more than 100NM Total Distance - §61.129(a)(3)(iii)

Page#	Date	From	To	Miles	Dual	Total Flight

One 2-hour Cross-Country in a Single Engine plane (**Night**) more than 100NM Total Distance - §61.129(a)(3)(iv)

Page#	From	To	Miles	Stops/ Airports	Solo	Total Flight

3 Hours Dual Flight Instruction within 2 Calendar Months of Practical Test - §61.129(a)(3)(v)

Page#	Date	From	To	Maneuvers	Dual	Total Flight

10 Hours Solo in Single Engine Airplane - §61.129(a)(4)

Page#	Date	From	To	Miles	Solo	Total Flight


One Cross-Country of not less than 3000NM Total Distance, with Landings at Three Different Points, One Flight Leg at Least 250NM from original departure point - §61.129(a)(4)(i)

Page#	From	To	Miles	Stops/ Airports	Solo	Total Flight

5 hours night VFR with 10 Dual Takeoffs and Landings at Night at operating control tower - §61.129(a)(4)(ii)

Page #	Date	Airport	# Landings	Dual	Total Flight

**9) Required Endorsements**

**TASK:** Use the following checklist to verify that ALL endorsements required for the practical test have been completed per 14 CFR 61.123 and AC 61-65E. All required endorsements are labeled with the \* symbol. All endorsements required for an add-on only are labeled with the ⊙ symbol. All others *may* be required.

← Required for Initial Rating ----- Required for Add-On Only →

Flight Proficiency / Practical Test

\*

I certify that \_\_\_\_\_ has received the required training in accordance with sections 61.127 and 61.129. I have determined he/she is prepared for the *Commercial Pilot Single Engine Land* practical Test.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.127 & 61.129**

⊙

Practical Test Preparation Deficient Aeronautical Knowledge Training

\*

I certify that \_\_\_\_\_ has demonstrated satisfactory knowledge of the subject areas in which he/she was deficient on the \_\_\_\_\_ airmen knowledge test. 61.39(a)(6)(iii).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.39(a)(6)(iii)**

⊙

**Prerequisites for Practical Test**

I certify that \_\_\_\_\_ has received and logged training time within 2 calendar-months preceding the month of application in preparation for the practical test and he/she is prepared for the practical test for the issuance of Commercial Pilot Single Engine Land certificate.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.39(a)(6)(i)(ii)** **Additional Class Rating** I certify that \_\_\_\_\_ has is prepared for the *Commercial Pilot Single-Engine Add-On* practical test and that he/she has completed all requirements listed under section 61.63(c).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.63(c)** **Complex Airplane**

I certify that \_\_\_\_\_, \_\_\_\_\_ pilot certificate number \_\_\_\_\_, has received the required training of section 61.31(e) in a \_\_\_\_\_. I have determined he/she is proficient in the operation and systems of a high-performance airplane.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.31(e)** **High-Performance Airplane**

I certify that \_\_\_\_\_, \_\_\_\_\_ pilot certificate number \_\_\_\_\_, has received the required training of section 61.31(f) in a \_\_\_\_\_. I have determined he/she is proficient in the operation and systems of a high-performance airplane.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.31(f)** **Tailwheel Airplane**

I certify that \_\_\_\_\_, \_\_\_\_\_ pilot certificate number \_\_\_\_\_, has received the required training of section 61.31(j) in a \_\_\_\_\_. I have determined he/she is proficient in the operation and systems of a tailwheel airplane.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.31(j)** **Retesting After Failure of a Knowledge or Practical Test**

I certify that \_\_\_\_\_ has received the (flight or ground) training required by section 61.49. I have determined that he/she is prepared for the *Private Pilot* practical test.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

**61.49**



**Endorsement of U.S. citizenship recommended by the Transportation Security Administration (TSA): Title 49 of the Code of Federal Regulations (49 CFR)**

**§ 1552.3(h).** The flight instructor must keep a copy of the documents used to provide proof of citizenship for 5 years or make the following endorsement in the student's logbook and the instructor's logbook or other record used to record flight student endorsements with the following

**Endorsement of U.S. citizenship**

I certify that \_\_\_\_\_ has presented me a [type of document presented, such as a U.S. birth certificate or U.S. passport, and the relevant control or sequential number on the document, if any] establishing that [he or she] is a U.S. citizen or national in accordance with 49 CFR § 1552.3(h).

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

CFI#: \_\_\_\_\_ Exp: \_\_\_\_\_

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